

RED LAKE WATERSHED DISTRICT
Tuesday, November 26, 2019
Agenda
9:00 a.m.

9:00 a.m.	Call to Order	Action
	Review and approve agenda	Action
	Requests to appear	Information
	November 14, 2019 Minutes	Action
	Financial Report dated November 25, 2019	Action
	Investment Summary	Information
	General Fund Budget	Information
	Thief River Falls Westside FDR Project, RLWD Project No. 178 Damages Payment Approval	Information Action
	Judicial Ditch 5/Four-Legged Lake, RLWD Project No. 102 Findings and Order Review	Action
	Pine Lake Project, RLWD Project No. 26	Information
	Grand Marais Creek Restoration, RLWD Project 60C-RIM	Information
	Thief River 1W1P, RLWD Project No. 149A-Public Hearing	Information
	Agassiz NWR-Wetland Habitat Quality & Mgmt. Enhancement Grant, RLWD Project No. 180A, Extension Request-Davidson Const.	Action
	Agassiz NWR-Ditch 11 Silt Removal, RLWD Project No. 180B, Extension Request-Midwest Amphibious LLC	Action
	Impoundment Update	Information
	Permits: No. 19162, 19163, 19207-19209	Action
	District Engineer Job Description	Action

Administrators Update	Information
Legal Counsel Update	Information
Managers' updates	Information
Adjourn	Action

UPCOMING MEETINGS

November 28-29, 2019	Thanksgiving Holiday-Office Closed
December 2, 2019	Thief River 1W1P Hearing, RLWD Office, 9:00 a.m.
December 5-7, 2019	MAWD Annual Meeting
December 12, 2019	RLWD Board Meeting, 9:00 a.m.
December 17, 2019	RRWMB Meeting, 9:30 a.m.
December 30, 2019	RLWD Board Meeting, 9:00 a.m. (Note Change of Date)
January 14-16, 2020	37 th Annual Red River Basin Land & Water International Summit Conference-Fargo
January 27, 2020	2 nd Annual Red River Basin Drainage Conference

RED LAKE WATERSHED DISTRICT
Board of Manager's Minutes
November 14, 2019

DRAFT

President Dale M. Nelson called the meeting to order at 9:00 a.m. at the Red Lake Watershed District Office, Thief River Falls, MN.

Present were: Managers Dale M. Nelson, Gene Tiedemann, LeRoy Ose, Terry Sorenson, Allan Page, and Brian Dwight. Absent: Les Torgerson. Staff Present: Myron Jesme and Tammy Audette and Legal Counsel Delray Sparby.

The Board reviewed the agenda. A motion was made by Ose, seconded by Page, and passed by unanimous vote that the Board approve the agenda. Motion carried.

The Board reviewed the October 24, 2019 minutes. Motion by Sorenson, seconded by Dwight, to approve the October 24, 2019 Board meeting minutes. Motion carried.

The Board reviewed the Financial Report dated November 13, 2019. Motion by Tiedemann, seconded by Ose, to approve the Financial Report dated November 13, 2019, as presented. Motion carried.

Administrator Jesme stated that Attorney John Kolb is working on completing easements for the Thief River Falls Westside Project, RLWD Project No. 178. Jesme noted that landowners Marland and Sharon Johnson have signed all the necessary documents for purchase of their property located in the NW ¼ of Section 32 North Township and Legal Counsel Kolb has directed the District to submit payment to the Johnsons. The U.S. Army Corps of Engineers (Corps) permit has not been received nor have we been updated on the timeline in which we could receive the permit. Jesme will reach out to Larry Puchalski with the Corps, to inquire of the status.

Engineer Jerry Pribula, Pribula Engineering, Inc., stated that the contractor for RLWD Ditch 16, RLWD Project No. 177, moved equipment to the site, and determined it was too wet to do any construction this year. Pribula stated that he has no intention of changing the completion date for construction, which is scheduled for September 8, 2020. Pribula stated that Olson Underground, Inc., was hired to complete the boring around Highway 220 for PKM Electric (\$1,700), Marshall/Polk Rural Water (\$2,600) and CenturyLink (\$9,960) for a total cost of \$14,260. Jesme reminded the Board that CenturyLink required the District to pay an upfront cost in the amount of \$34,341.68 for potential services to relocate or move their utilities. A portion of the bill that CenturyLink should pay in accordance to their discussion with Pribula Engineering is \$4,240. The remaining \$5,720 should be subtracted from the \$34,341.68 already paid to CenturyLink as a retainer. Since there is an unusual agreement between CenturyLink and the RLWD, Administrator Jesme suggested that the District pay the entire amount owed to Olson Underground, Inc., and that Olson Underground, Inc., would submit a bill to CenturyLink in the amount of \$4,240 for their portion that they are owed, and upon payment from CenturyLink, Olson Underground, Inc., would then provide reimbursement to the District. Motion by Tiedemann, seconded by Page, to authorize payment in the full amount of \$14,260, to Olson Underground, Inc., for completion of utility boring for the construction of RLWD Ditch 16,

RLWD Project No. 177, and upon payment of CenturyLink to Olson Underground, Inc. for their portion of the boring, Olson Underground, Inc. will reimburse the District in the amount of \$4,240. Motion carried. Pribula will work on the logistics with Olson Underground, Inc., to submit a billing to CenturyLink.

Engineer Jerry Pribula, Pribula Engineering, Inc., stated that he met with Viewer, Rob Wagner, during the peak of the fall overland flooding, to view the benefitted area of the Improvement to Polk County Ditch 39, RLWD Project No. 179. Pribula stated that the Viewers are contemplating that the proposed project assign outlet benefits to the Polk County Ditch 66 system, requesting Pribula to determine an incremental cost associated with the system. Once the Viewers' Report is completed, the project will go to the Final Hearing. Pribula stated that permitting requirements will need to be determined.

The Board reviewed a Grant Amendment with the Minnesota Board of Water Soil Resources to extend the Thief River 1W1P, RLWD Project No. 149A, grant from December 31, 2019 to June 30, 2020.

Legal Counsel Sparby stated that he is in the process of reviewing the abandonment hearing video for Judicial Ditch 5, RLWD Project No. 102, and will complete the Findings and Order for the project.

The Board reviewed Pay Estimate No. 1 to Higher Ground, Paul Zavoral, Inc., in the amount of \$4,423.20, for the construction of the Shaumburg Ring, RLWD Project No. 129AR. Motion by Ose, seconded by Sorenson, to approve Pay Estimate No. 1 in the amount of \$4,423.20 to Higher Ground, Paul Zavoral, Inc., for construction of the Shaumburg Ring Dike, RLWD Project No. 129AR. Motion carried.

Staff member Nick Olson gave the following District Impoundment update. The Brandt Impoundment, RLWD Project No. 60D, took 41 days to drain completely. Manager Nelson would like to pursue additional set back levies through the woods to assist in the release of water in the impoundment. Manager Tiedemann stated that the District would also need to do something about the downstream township road. The Euclid Impoundment, RLWD Project No. 60C, took 38 days to empty. Manager Nelson stated that the District should pursue an additional flood storage easement project or ditch improvement downstream of the Euclid Impoundment. Release of water was idled back on the Parnell Impoundment, RLWD Project No. 81, due to water backing up into the fields. The projected date for draining the impoundment is November 20, 2019. Discussion was held on additional flood storage easement project downstream of the Parnell Impoundment, which could be potentially funded by Clean Water Funds. The projected winter pool elevation of the north pool of the Moose River Impoundment, RLWD Project No. 13, should be reached on November 26, 2019, with the south pool to reach winter elevation on November 29, 2019. Discussion was held on potential revisions to the Pine Lake Outlet Structure, RLWD Project No. 35.

Staff member Nick Olson stated that the north weir wall on the north pool of the Moose River Impoundment, RLWD Project No. 13, has a crack in the structure and appears that the wall is bowing. The last Dam Inspection Report was completed in 2008, by JOR Engineering, Inc.

Motion by Ose, seconded by Tiedemann, to have Houston Engineering, Inc., inspect both structures of the Moose River Impoundment, RLWD Project No. 13, and report back to the Board. Motion carried.

Staff member Nick Olson stated that some of the grouting on the outlet structure of the Seeger Dam, RLWD Project No. 50, has fallen off. Motion by Tiedemann, seconded by Page, to authorize staff to make repairs to the grout on the outlet structure of the Seeger Dam, RLWD Project No. 50. Motion carried.

Discussion was made on potential revisions to the District's Rules and Regulations. Manager Dwight recommended appointing a lead person for the Rules and Regulations committee.

Motion by Tiedemann, seconded by Sorenson, to approve the revisions made to RLWD Permit No. 19074, Adirondack Farmland Holdings GR, Moylan Township, Marshall County. Motion carried.

The Board reviewed the permits for approval. Motion by Tiedemann, seconded by Page, to approve the following permits with conditions stated on the permit: No. 19194, Wayne Vettleson, Equality Township, Red Lake County; No. 19195, Vern Bregier, Gervais Township, Red Lake County; No. 19196, Parjim Farmland GP, Highlanding Township, Pennington County; No. 19197, Barnes Family Farmland GP, Highlanding Township, Pennington County; No. 19198, Parjim Farmland, Mayfield Township, Pennington County; No. 19199, KAM Farmland Holding GP, Highlanding Township, Pennington County; No. 19200 and 19201, FSMN Agri Partners, Cloverleaf Township, Pennington County; No. 19202, Pennington County Highway Department, Goodridge Township, Pennington County; No. 19203, Jeremy and Lindsey Gibson, Kratka Township, Pennington County; No. 19204, Scott Balstad, Bray Township, Pennington County; No. 19205, Burlington Northern Santa Fe, Fanny Township, Polk County; and 19206, James and Gulfia Amundson, Sullivan Township, Polk County. Motion carried.

Motion by Ose, seconded by Dwight, to approve the renewal of Civil 3D-Autocad, in the amount of \$1,022.35. Motion carried.

The Board reviewed the MAWD Annual Meeting and Resolution Packet.

The 2nd Annual Red River Basin Drainage Conference will be held January 27, 2020 in Moorhead, MN.

Administrators report:

- Jesme and Manager Ose will attend the RRWMB meeting on November 19, 2019 at the District office.
- Jesme and Manager Torgerson presented the 2018 Annual Report to the Clearwater County Commissioners on October 29th.
- The Thief River 1W1P Policy and Advisory Committee met to review the plan comments. The Public Hearing is scheduled for December 2, 2019 at 9:00 a.m. at the District office. After the hearing process, the final plan will be submitted to the LGU's

for approval. A final version of the plan will be submitted to BWSR no later than February 14, 2020.

- Jesme reviewed information from the Department of Labor regarding new salary limits for overtime exemptions which raises the “standard salary level” from the currently enforced level.
- The Red Lake River Planning Work Group met with staff from MPCA on November 5th and November 7th to finalize the tables which spell out the goals and milestones for the MPCA 319 grant using information based on the PTMAApp practices. All these items are a requirement of the EPA for this grant process.
- Kent Lokkesmoe, MnDNR retired from his position on November 1, 2019. Mr. Lokkesmoe will very instrumental in getting Flood Hazard Mitigation funds for the Red River Valley.
- Jesme, Managers Sorenson and Dwight and staff member Hanson will meet with staff from the MnDNR regarding the Pine Lake Project on November 18, 2019 in Mahanomen.
- Jesme received a call on November 12th, from the Thief River Falls Golf Course regarding flooding on the golf course. Jesme met with the Pennington County Sheriff, City of Thief River Falls, Agassiz NWR and Staff member Olson to discuss submittal of a public warning to refrain from any recreational activities on the river due to abnormal high flows on the Thief River.

Administrator Jesme discussed a phone call from Lammers Township, Beltrami County, regarding a public ditch system that was established by the township in 1927. Legal Counsel Sparby stated that presently the township has jurisdiction, but could transfer the ditch system to the county, who then could transfer it to the watershed. Jesme stated that the Ditch has a benefitted area and the last repair was completed in the mid 1990’s. The problem at hand is that a landowner wants the drainage authority to pay for a culvert that the drainage authority has no jurisdiction over. Lammers Township reached out to the District to assist them with a jurisdictional issue. Jesme informed the landowner, as well as Lammers Township, that the jurisdiction of the District only lies in the permit application that will be submitted for the replacement of a private crossing.

Manager Ose discussed the Farmes Pool at Elm Lake, which is operated by the MnDNR. Ose stated that the gates were shut tight, with water running over the gates. Ose requested that District staff determine how much water was stored during the Fall 2019 rainfall event and present the information to the RRWMB.

The Hiring Committee will meet with Administrator Jesme following the meeting.

Motion by Sorenson, seconded by Dwight, to adjourn the meeting. Motion carried.

Terry Sorenson, Secretary

RED LAKE WATERSHED DISTRICT
Financial Report for November 25, 2019

Ck#	Check Issued to:	Description	Amount
online	EFTPS	Withholding for FICA, Medicare, and Federal taxes	3,646.81
online	MN Department of Revenue	Withholding taxes	675.05
online	Public Employees Retirement Assn.	PERA contributions	2,354.57
online	EFTPS	Withholding for FICA, Medicare, and Federal taxes	701.97
online	MN Department of Revenue	Withholding taxes	82.41
37873	Higher Ground	Pay estimate for Schaumburg Ring Dike	4,423.20
37874	Marland and Sharon Johnson	Land purchase (8.83 acres @ \$9,000) and Prop.tax reimb.\$131	79,601.00
37875	Northern Motors, Inc.	Replaces lost check #37791-tire rotation	17.37
37876	Olson Underground, Inc.	Bore 3 phase power,Centurylink pipes,Marshall Co. water line-Dt. 16	14,260.00
37877	Warren Sheaf	Replaces lost check #37746-General Fund Budget ad	132.00
37878	Voided		-
37879	Delta Dental	Dental insurance premium	437.45
37880	Emmons & Olivier Resources, Inc.	Website domain name renewal	20.00
37881	Further	FSA account fees	5.90
37882	Brooke Haman	1 beaver removed-Proj. 49	75.00
37883	Houston Engineering, Inc.	Black River Impoundment engineering fees	8,329.50
37884	Marco	Update fee for M-Files annual contract	417.50
37885	NCPERS	Life insurance premium	112.00
37886	Dale M. Nelson	Mileage	8.12
37887	RMB Environmental Laboratories	Lab analysis of water quality samples	1,623.00
37888	MN BWSR	Wetland withdraw credits fee-RLWD Dt. 16	256.75
37889	Cenex Credit Card	Gas for vehicles	171.38
37890	Higher Ground	18" pipe, install pipe and remove beaver dam-Proj. 169	1,365.00
37891	Marco	Telephone expense	336.82
37892	Messenger	Thief River 1W1P Public Hearing notice	132.00
37893	Northwest Beverage, Inc.	H2O for office	43.75
37894	Northwestern Mutual	Deferred Compensation	577.19
37895	Oil Boyz Express Lube	Oil change on 2019 Chev. Silverado	78.21
37896	Marco	Monthly fee for MS Office 365	187.50
37746	Warren Sheaf	Lost check-voided	(132.00)
37791	Northern Motors, Inc.	Lost check-voided	(17.37)
online	Further	Medical FSA	18.01
online	Further	Medical FSA	96.51
direct	Allan Page	Mileage	120.64
online	Northern State Bank	Stop payment fee on 1 of 2 checks	20.00
	Payroll		
	Check #11812-11824		11,996.58
	Total Checks		\$ 132,173.82

Banking			
Northern State Bank			
	Balance as of November 13, 2019	\$	147,350.82
	Total Checks Written		(132,173.82)
	Receipt #989644 Transfer from American Federal Bank		100,000.00
	Balance as of November 25, 2019	\$	115,177.00
 Border State Bank			
	Balance as of October 31, 2019	\$	18,286.13
	No transactions		-
	Balance as of November 25, 2019	\$	18,286.13

American Federal Bank-Fosston

Balance as of November 13, 2019	\$ 1,788,469.96
Receipt #989643 RiverWood Bank, Bagley-Matured CD with interest	\$ 204,758.41
Receipt #989644 Transfer to Northern State Bank	(100,000.00)
Receipt #989645 Red River Watershed Mgmt. Board-Reimburse for FDRWG lunch	189.48
Receipt #989646 Berkley Risk Administrators Company (League)-Lightning strike claim with \$250 dec	8,607.55
Receipt #989647 Polk County-Cost share of JD 72, Proj. 41	14,777.14
Balance as of November 25, 2019	<u>\$ 1,916,802.54</u>

Bremer Bank

Balance as of November 13, 2019	\$ 2,305,676.00
No transactions	\$ -
Balance as of November 25, 2019	<u>\$ 2,305,676.00</u>

Red Lake Watershed District
as of November 25, 2019

<u>Name of Institution</u>	<u>Purchase/ Current Value</u>	<u>Int. Rate</u>	<u>Mat. Date</u>	<u>*Maturity Amount</u>
10010 Northern State Bank (checking)	\$ 115,177.00	0.70%		\$ 115,177.00
10020 Border State Bank (Investor savings) Thief River Falls	\$ 18,286.13	0.55%		\$ 18,286.13
10030 American Federal Bank Fosston	\$ 1,916,802.54	1.74%		\$ 1,916,802.54
10040 Bremer Bank Detroit Lakes	\$ 2,309,557.11	1.76%		\$ 2,309,557.11 *
10380 Edward Jones	\$ 200,000.00	2.75%	12/27/2019	\$ 200,000.00
10720 Amalgamated Bank, New York, NY (int.pd monthly via check)	\$ 246,000.00	2.25%	4/30/2020	\$ 246,000.00
10720 First National Bank of Omaha (int.pd monthly via check)	\$ 246,000.00	2.25%	4/30/2020	\$ 246,000.00
10720 First United Bank, Dimmitt, TX (int.pd monthly via check)	\$ 246,000.00	2.25%	4/30/2020	\$ 246,000.00
10720 TowneBank, Portsmouth, VA (int.pd monthly via check)	\$ 246,000.00	2.25%	4/30/2020	\$ 246,000.00
10720 TriState Bapital Bank, Pittsburgh, PA (int.pd monthly via check)	\$ 216,000.00	2.25%	4/30/2020	\$ 216,000.00
10260 CDARS-The Park Nat'l Bank, Newark,OH (int.pd quarterly via check)	\$ 200,000.00	2.25%	9/5/2020	\$ 200,000.00
10710 CDARS-Poppy Bank & Park Nat'l Bank (int.pd monthly via check)	\$ 200,000.00	2.50%	10/1/2020	\$ 200,000.00
10880 Ultima Bank-Fosston (int. compounded sem-annually)	<u>\$ 600,000.00</u>	2.00%	10/22/2020	<u>\$ 612,000.00</u>
	<u>\$ 6,759,822.78</u>			<u>\$ 6,771,822.78</u>

* \$2.3 million designated for Ditch 16

2019 GENERAL FUND BUDGET

as of October 31, 2019

(unaudited)

	2019 BUDGET	2019 Exp	(over) under
		TO 10-31-19	
Manager's fees, salaries	20,000.00	16,835.00	3,165.00
Board of Manager's expense	22,000.00	16,081.31	5,918.69
Staff salaries	472,500.00	388,708.70	83,791.30
Payroll taxes	36,146.00	30,655.77	5,490.23
Employee benefits	73,492.00	56,733.76	16,758.24
Travel and meetings(inc. mileage & exp.	5,000.00	3,671.54	1,328.46
Audit	9,000.00	9,000.00	0.00
Legal	16,000.00	11,421.00	4,579.00
Office supplies	15,000.00	17,449.19	(2,449.19) 1
Office equipment	18,000.00	10,446.72	7,553.28
Appraiser/Viewer Expense	2,000.00	9.99	1,990.01
Professional services (inc. Eng. Fees)	20,000.00	23,529.34	(3,529.34) 2
Dues and subscriptions	10,000.00	9,794.00	206.00
Insurance and bonds	25,000.00	22,797.00	2,203.00
Repairs and maintenance-Building	10,000.00	11,052.73	(1,052.73) 3
Utilities	10,000.00	8,366.85	1,633.15
Advertising and publications	4,000.00	2,687.49	1,312.51
Telephone	11,000.00	8,680.28	2,319.72
Vehicle expense and maintenance	14,000.00	12,630.58	1,369.42
Engineering supplies	3,000.00	1,770.62	1,229.38
Engineering equipment	40,000.00	36,528.33	3,471.67
Interest	0.00	0.00	0.00
TOTAL	836,138.00	698,850.20	137,287.80
Less: Overhead	708,750.00	604,856.11	(103,893.89)
Less: Miscellaneous revenue	7,000.00	3,764.86	(3,235.14)
General Fund Budget	120,388.00	90,229.23	30,158.77

		TO 10-31-19
January 1, 2019 Beg. Balance	240,037.89	240,037.89
County levies revenue	0.00	0.00
Misc. revenue		0.00
Gross balance with revenue		240,037.89
Less net expenses		(90,229.23)
Subtotal- General Fund		149,808.66
Plus interest earned		79,333.20
General Fund Balance 10-31-19		229,141.86

1=computer monitors in June; iPad; increase in copier maint. and colored copies; insurance claim items: monitor, cable, and 12 backups (853.32)

2=Setup 3 computers (\$1,190), increase in monthly managed IT, setup lightning damaged computers (\$630-insurance);setup hosted phones (\$4,097), M-Files software support (\$2,087.50)

3=LED fixtures/labor-\$747; Brodins-\$712; cedar mulch-\$300; attic access/wall repair-\$150; cordless blower; more snow removal than usual; increased rates in cleaning and lawn maint.; insurance.for GFCI

Pine Lake Discussion Items

- 1) Replace outlet structure to get approximately .1 of flood storage along with outlet channel regrading between structure and Pine Lake. This may include fish passage discussion, upstream and downstream channel considerations as well as installation of a low water intake pipe to draw in and discharge the lower column oxygen poor water. This may also allow lower fall/winter drawdown which will give additional flood storage during spring runoff events.
- 2) Further investigate areas downstream of Pine Lake for additional release in the event of large rainfall events
- 3) Discuss lowering the winter pool slightly from the present 1182.5 elevation to allow more storage in the spring
- 4) Interest in developing a cabin-raising “ring dike-like” cost share program with potential partners including MN FDR-RRWMB-RLWD-Landowners.
- 5) Set up a meeting in December to meet with MnDNR to discuss alternatives and follow-up with a Project Team meeting in January to get feedback from the group.



Grand Marais Creek Resotration R.I.M.

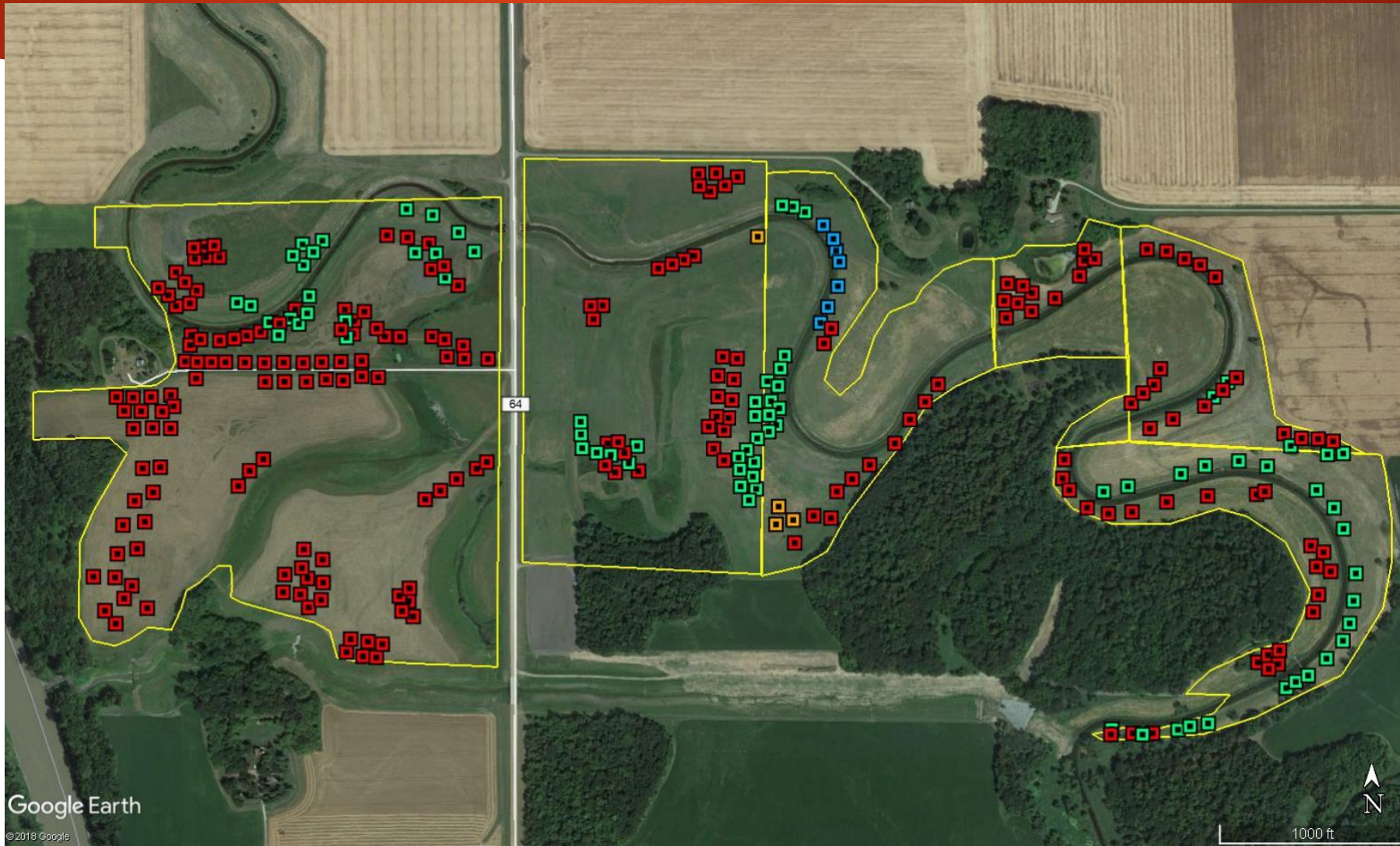
PROJECT 60F

RIM Program

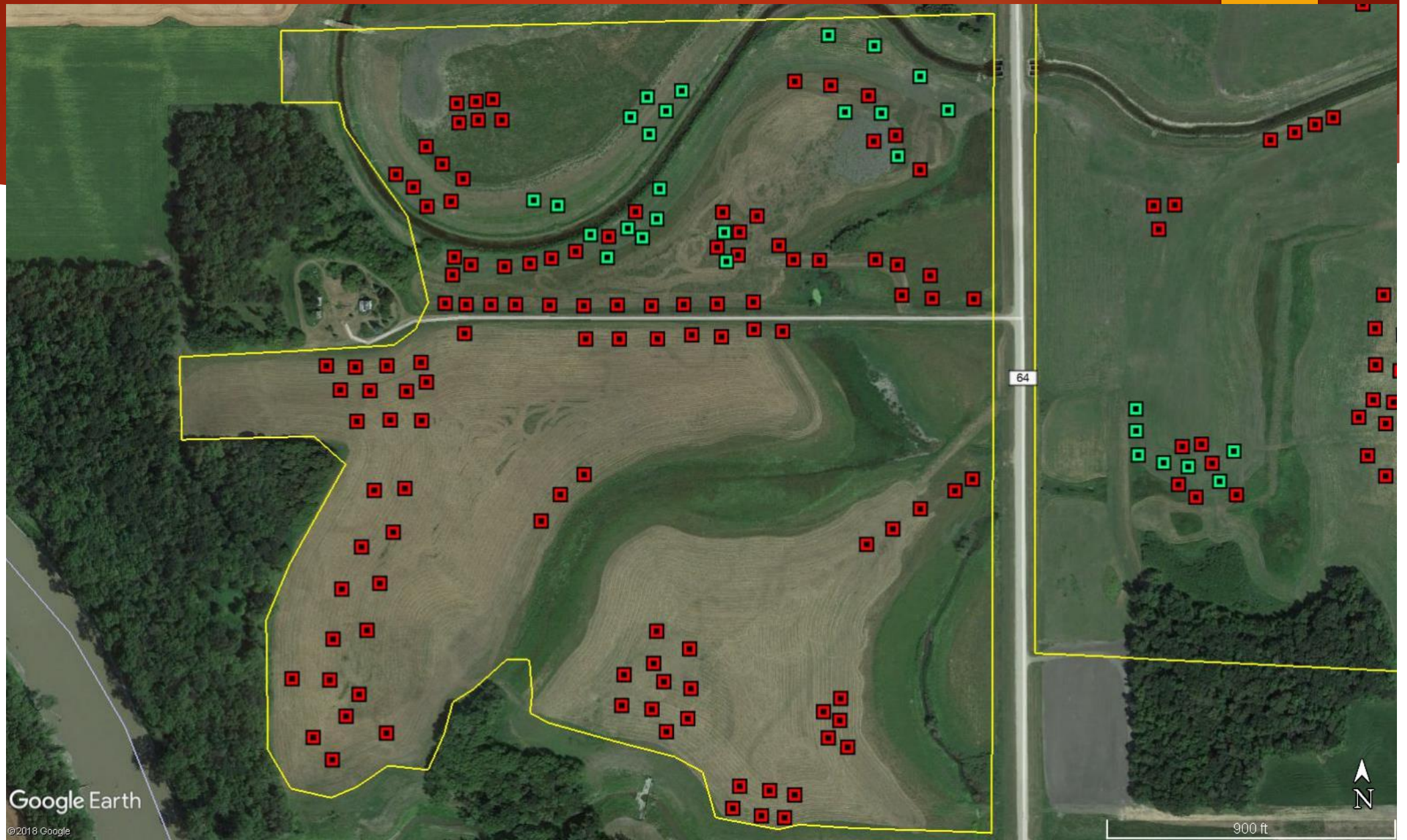
- ▶ Administered by BWSR
- ▶ There is state laws pertaining to what weeds need to be eradicated and controlled.
- ▶ When spraying weeds there are certain chemicals that can't be sprayed near water.
- ▶ We currently do not have any weeds on the Eradicate List
- ▶ On the Control List we have: Canada thistle

Noxious Weeds Locations by West Polk SWCD

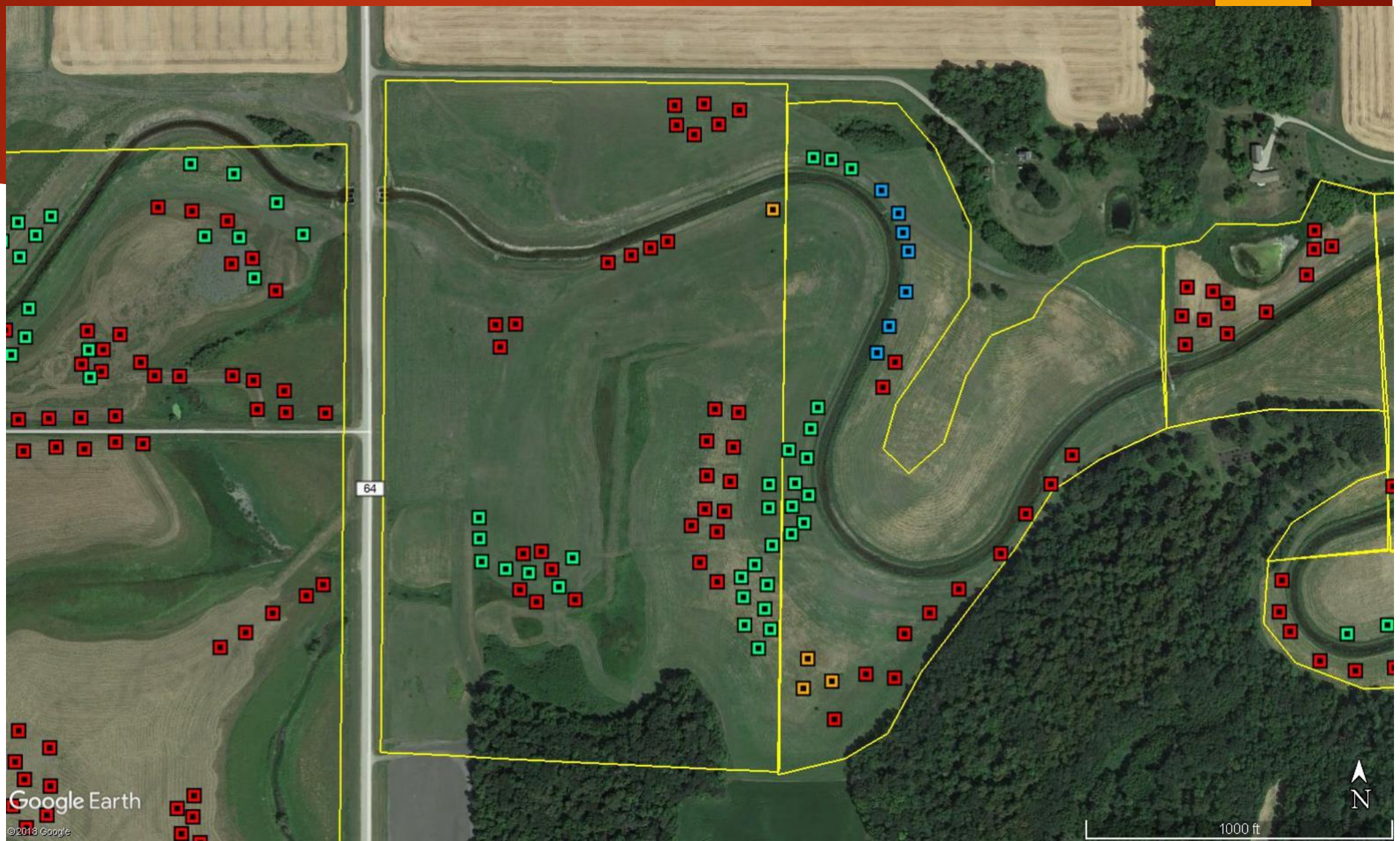
- Canada Thistle
- Ragweed
- Cocklebur
- Curly Dock



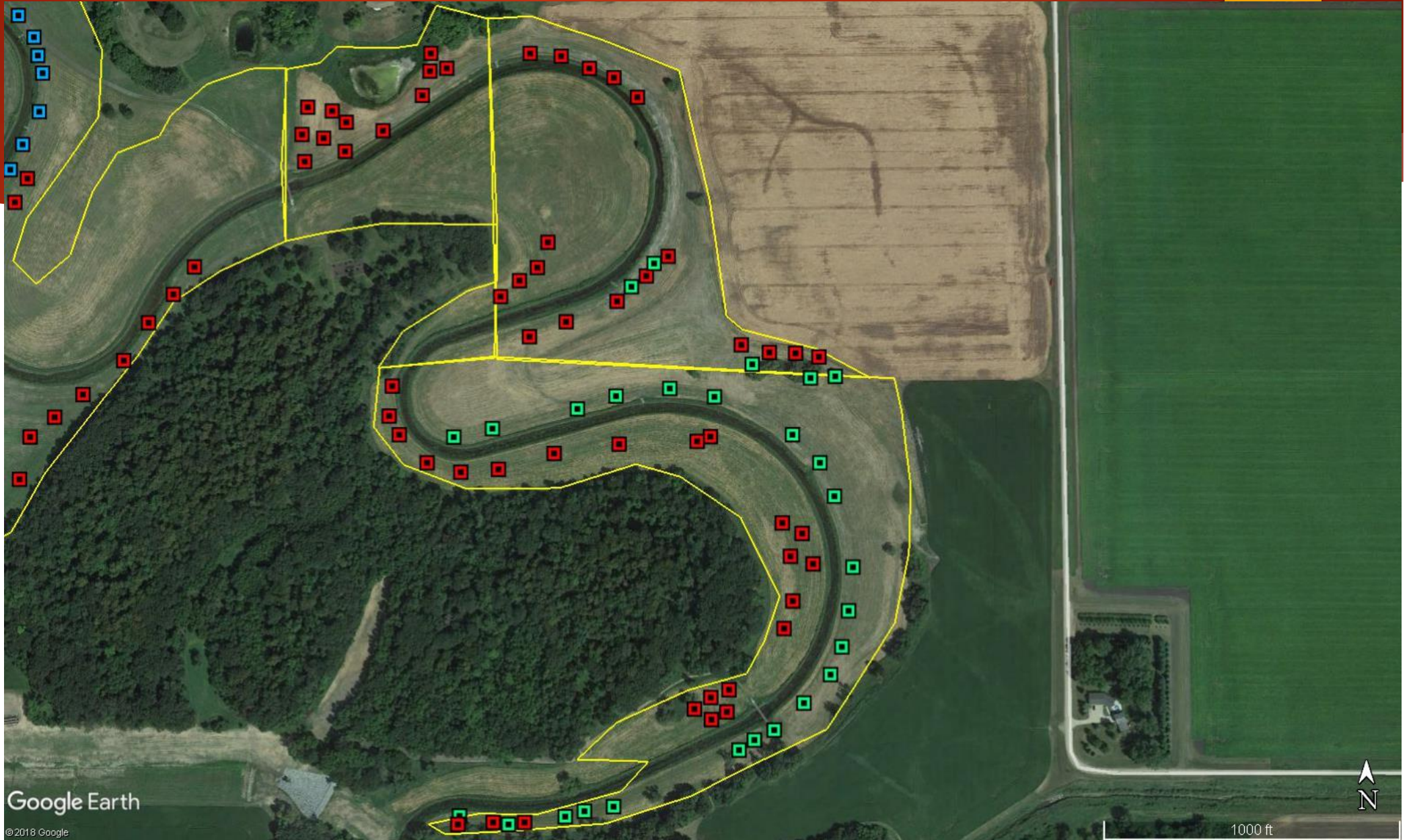
- Canada Thistle
- Ragweed
- Cocklebur
- Curly Dock



- Canada Thistle
- Ragweed
- Cocklebur
- Curly Dock



- Canada Thistle
- Ragweed
- Cocklebur
- Curly Dock



Past Mowing Costs

- ▶ 2013: 14 hours at \$120.00 per hour = \$1680.00 (Al Shane)
- ▶ 2014: 12 hours at \$120.00 per hour = \$1440.00 (Al Shane)
- ▶ 2016: 16 hours at \$100.00 per hour and 17 hours at \$125.00 per hour = \$3,725 (Garry Gravel)
- ▶ 2017: 12 hours at \$125.00 per hour = \$1500.00 (Gary Gravel)
- ▶ 2018: 6 hours at \$120.00 per hour = \$720.00 (David Shane)
- ▶ 2019: 57.5 hours = \$6900.00 (David Shane)

Prevention and Management- DNR

- ▶ Because Canada Thistle is a perennial species that produces lots of seed, management must focus on both the prevention of seeds and eliminating root growth.
- ▶ Fall and early spring applications of specific foliar herbicides and pre-flower mowing throughout the growing season have shown to produce excellent results, specially when follow-up management occurs for several years.

Prevention and Management-DNR

Mowing

- ▶ Mowing in late June can reduce the overall seed production.
- ▶ However, it will continue to flower after mowing, so repeated attempts must be made throughout mid and late summer.
- ▶ Multiple years of mowing in succession will be required.

Spraying

- ▶ Fall and spring applications for foliar herbicides that mobilize their active ingredients into the root system of the plant have been shown to provide the most effective management.
- ▶ Need to be monitored for several years after initial treatments and follow-up applications should be administered for surviving plants.

Conservation Corps

- ▶ Crew of 4-5 members
- ▶ They work 10 hour days Monday-Thursday
- ▶ Crew rates range from \$1,100-\$1,500 per 10 hour day, depending on crew size and the nature of the project.
- ▶ For out of town projects, crews camp in moderate temperatures or stay at a motel close to the project site in cold weather.
- ▶ Crews are trained in herbicide application
- ▶ They supply their own back-pack sprayers and hand-held herbicide application equipment
- ▶ I am estimating it would take maybe 4 days to grid and spray the whole area.

Thief River One Watershed One Plan Public Hearing

NOTICE is hereby given that the Thief River One Watershed One Plan Policy Committee (Marshall County, Marshall County SWCD, Beltrami County, Beltrami County SWCD, Pennington County, Pennington SWCD, and Red Lake Watershed District) will be hosting a Public Hearing on the draft **Thief River One Watershed One Plan**. The hearing will be held at 9:00 a.m. Monday, December 2, 2019, at the Red Lake Watershed District Board Room located at 1000 Pennington Avenue South, Thief River Falls, MN.

A copy of the draft plan and comments received during the 60-day comment period is available at: <https://www.rlwdwatersheds.org/thiefriver1w1p>

The purpose of this hearing is to present the comments received during the 60-day comment period. All persons are invited to attend the hearing and submit comments, written or verbal, that will become part of the official public hearing record. These comments will be considered when making final revisions to the Plan.

To submit written comments or for more information, please contact:

Peter Nelson

Pennington SWCD

201 Sherwood Avenue South

Thief River Falls, MN 56701

Peter.Nelson@mn.nacdnet.net

218-683-7075

Tammy Audette

From: Myron Jesme
Sent: Wednesday, November 20, 2019 10:09 AM
To: Kevin Davidson; teri_pancoast@fws.gov; Graham, James
Cc: Arlene Novak; Tammy Audette
Subject: RE: Agassiz Box Culvert Project

Kevin,

We will forward your request for Board approval at our meeting next Thursday.

Thanks for your cooperation on this project.

Myron Jesme
Administrator - Red Lake Watershed District
1000 Pennington Avenue South
Thief River Falls, MN. 56701
myron.jesme@redlakewatershed.org
D : 218-681-5800
C : 218-686-9692

-----Original Message-----

From: Kevin Davidson <kdavidson@wiktel.com>
Sent: Wednesday, November 20, 2019 10:04 AM
To: teri_pancoast@fws.gov
Cc: Myron Jesme <Myron.Jesme@redlakewatershed.org>
Subject: Agassiz Box Culvert Project

Davidson Construction Inc. would hereby like to request a time extension for the Agassiz National wildlife refuge culvert replacement project due to the excessive rainfall amounts during September & October of 2019, we would like to extend the performance period to the following dates September 28- October 16, 2020 in which time the project will be completed Thank you Kevin Davidson Davidson Construction Inc
65 State St
Newfolden, Mn 56738

Sent from my iPhone

Tammy Audette

From: Myron Jesme
Sent: Thursday, November 14, 2019 2:27 PM
To: Steve Gilbertson; Graham, James
Cc: Arlene Novak; Tammy Audette; Pancoast, Teri
Subject: RE: Amphibious Excavator Agassiz NWR

Steve,

We present your request for extension to run from October 5, 2020 to October 23, 2020. Our next Board meeting is scheduled for November 26th so will have them approve it at that meeting.

Thanks for being so patient on getting this project completed.

Myron Jesme
Administrator - Red Lake Watershed District
1000 Pennington Avenue South
Thief River Falls, MN. 56701
myron.jesme@redlakewatershed.org
D : 218-681-5800
C : 218-686-9692

From: Steve Gilbertson <steve@ma-equipment.com>
Sent: Thursday, November 14, 2019 1:21 PM
To: Graham, James <james_graham@fws.gov>
Cc: Myron Jesme <Myron.Jesme@redlakewatershed.org>; Arlene Novak <Arlene.Novak@redlakewatershed.org>; Tammy Audette <tammy.audette@redlakewatershed.org>; Pancoast, Teri <teri_pancoast@fws.gov>
Subject: Re: Amphibious Excavator Agassiz NWR

Yes, I would like to request an extension on our Contract. Steve

Sent from my iPhone

On Nov 13, 2019, at 9:28 AM, Graham, James <james_graham@fws.gov> wrote:

Hi Steve,

Just wanted to follow up on our conversation from last week re: the amphibious excavator project here at Agassiz NWR. Due to the significant rains we received this fall, our pool levels were too high to get the amphibious excavator out on the refuge to dig the ditch.

We will have to look at next year to complete this project. We'll use approximately the same time frame for the project - as that's when we'll have the pool drawn down.

If you would request a contract extension from the Red Lake Watershed District to extend the performance period to include the following dates - October 5, 2020 to October 23, 2020.

I have included the watershed employees on this email, so if you 'reply all' to this email that should provide them the information to process your request for the extension.

If further information is needed they'll let us know.

Thanks

Jim

--

Jim Graham
Wildlife Refuge Specialist
Agassiz National Wildlife Refuge
22996 290th St NE
Middle River, Minnesota 56737
office 218/449-4115 x205
cell 218/689-7987
fax 218/449-3241



Permit # 19-162

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
	Minnesota Department of Transportation	3920 Highway 2 West Bemidji, MN 56601		tel:218-755-6527 mobile: fax:

General Information

(1) The proposed project is a:

Road Grading

(2) Legal Description

(3) County: **Polk** Township: **Gentilly** Range: **45** Section: **None** 1/4:

(4) Describe in detail the work to be performed. **Bituminous mill and overlay and crack and seal underlying concrete. New westbound left turn (one constructed at RP 39.53 (strata facility) will require extension of existing median drain. Six entrance culverts will be replaced and two centerline culverts lined.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Preserve pavement infrastructure, perpetrate existing drainage and improve safety.**

Status

Status	Notes	Date
Approved		Nov. 21, 2019
Tabled		Oct. 23, 2019
Received		Sept. 27, 2019

Conditions

MnDOT – TH #2 – Bituminous mill & overlay with a crack & seat of the underlying concrete, extension of westbound turn lane, extension of existing median drain, replacement of six entrance culverts, and lining of two centerline culverts. – Approve N.J.O.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 19-163

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
	Minnesota Department of Transportation	3920 Highway 2 West Bemidji, MN 56601		tel:218-755-6527 mobile: fax:

General Information

(1) The proposed project is a:

Road Grading

(2) Legal Description

(3) County: **Pennington** Township: **Northwood** Range: **43** Section: **None 1/4**:

(4) Describe in detail the work to be performed. **Bituminous reclaim on TH 1 from CSAH 18 to MN 219. Project will also reconstruct all entrances to bring slopes up to current safety standards. All entrance culverts and one centerline culvert will be replaced.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **To extend useful service life of the pavement, perpetrate existing drainage facilities and improve safety.**

Status

Status	Notes	Date
Approved		Nov. 21, 2019
Tabled		Oct. 23, 2019
Received		Sept. 27, 2019

Conditions

MnDOT – TH #1 – Bituminous reclaim, replace entrance culverts at existing elevations, bring slopes up to current safety standards, and replacement of one centerline culvert. – Approve N.J.O.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 19-207

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
Roger Hagen		13929 State Hwy 220 SW East Grand Forks, MN 56721		tel:218-779-2248 mobile: fax:

General Information

(1) The proposed project is a:

Tiling

(2) Legal Description

(3) County: **Polk** Township: **Grand Forks** Range: **50** Section: **24 1/4: SW1/4**

(4) Describe in detail the work to be performed. **Install pattern tile with lift station pump.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Drainage.**

Status

Status	Notes	Date
Approved		Nov. 21, 2019
Received		Nov. 12, 2019

Conditions

The Red Lake Watershed District (RLWD) approves the pattern tile project with a 'Lift Station' outlet. If any work is within a public road and/or public ditch Right-of-Way, applicant shall contact the appropriate road/ditch authority for their approval and must meet their specs/conditions. Directly downstream of the tile and/or pump station(s) outlets, applicant shall ensure that adequate grade and drainage is provided. ■ Note: Please be aware of and review the 'bullet points' on the bottom half of the application. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 19-208

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
	Silverton Township	17360 220th Avenue NE Thief River Falls, MN 56701		tel: mobile: 218-689-9434 fax:

General Information

(1) The proposed project is a:

Road Grading

(2) Legal Description

(3) County: **Pennington** Township: **Silverton** Range: **42** Section: **12 1/4: SW1/4**

(4) Describe in detail the work to be performed. **Widen township road for 1/2 mile.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Widen road for safety, more user friendly for larger equipment to pass safely.**

Status

Status	Notes	Date
Approved		Nov. 21, 2019
Received		Nov. 13, 2019

Conditions

Red Lake Watershed District (RLWD) approval to widen/improve township road, as per approval of adjacent legal ditch system authority; road slope will extend into the legal ditch system. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.



Permit # 19-209

Status Report: **Approved**

Applicant Information

Name	Organization	Address	Email	Phone Number(s)
	Burlington Northern Santa Fe Railway Company	4515 Kansas Avenue Kansas City, KS 66106		tel: mobile: 913-551-4192 fax:

General Information

(1) The proposed project is a:

Bridge Installation / Removal / Modification

(2) Legal Description

(3) County: **Polk** Township: **Euclid** Range: **47** Section: **25 1/4: SW1/4**

(4) Describe in detail the work to be performed. **Replace existing 28' 2-span timber structure with 32' 2-span precast concrete slab structure with steel H-pile foundations.**

(5) Why is this work necessary? Explain water related issue/problem being solved. **Bridge No. 245-11.4 will be reconstructed as part of the BNSF Railway Company's general maintenance program. The purpose and need for the project is to maintain a safe and efficient structure for the transportation of interstate freight.**

Status

Status	Notes	Date
Approved		Nov. 22, 2019
Received		Nov. 20, 2019

Conditions

Red Lake Watershed District (RLWD) approval to remove existing 28' span bridge and replace with 32' span bridge, as per approval of Minnesota Department of Transportation if work is within Trunk Highway #75. Engineering has been completed by TKDA. Applicant is responsible for utility locates by calling Gopher 1. (1-800-252-1166) N.J.O.

NOTE: This permit does not relieve the applicant of any requirements for other permits which may be necessary from Township, County, State, or Federal Government Agencies.

JOB DESCRIPTION

- Job Title: District Engineer Senior
- Classification: Full time
- Location: District office, Thief River Falls
- General Function: Responsible for engineering of all phases of Red Lake Watershed District work as directed by the Red Lake Watershed District Administrator; This position will provide water resources engineering services for the design, construction, and maintenance of all District Projects; coordinates projects and duties with the District Administrator; provides technical information on studies as well as developing preliminary engineering reports and final engineering reports when instructed by the Board of Managers.
- Salary Range: \$75,000 to \$100,000 (Salary determined based on years of service and experience.)
- Accountability: Reports to Administrator
- Responsibilities:
- A. Assists in supervision of engineering staff.
 - B. Formulates and develops engineering tables, charts, and diagrams for use by aids and non-engineering personnel in solving engineering problems.
 - C. Provides technical engineering data for preliminary recommendations for improvement proposals and project proposals.
 - D. Provides technical data on studies, hearings, specifications, design, ongoing supervision of construction and final recommendations for acceptance or rejection of construction work, prepares final reports when assigned as a project engineer; completes E.A.W.'s and E.I.S.'s when needed for improvements and projects; obtains permits for all projects from State and Federal agencies, as needed..
 - E. Establishes and maintains cooperative working relations with other federal, state, and local agencies and with private individuals and organizations.
 - F. Keeps abreast of all available research or operations data that applies to the field of engineering and makes pertinent information available to the staff and the Administrator.
 - G. Periodically reviews engineering operations and equipment to assure adequate supervision of all engineering work and utilizations of available engineering personnel.
 - H. Assists in the determination of training for staff personnel engaged in engineering work; makes recommendation to Administrator for needed training and assists in training programs.

- I. Provides technical assistance for the water quality phase of the program as directed by the Administrator.
- J. Responds to policy and regulations of the Minnesota State Board of Regulations for continuing education to keep registration as a Professional in Minnesota.
- K. Attends Project Team meeting and provides engineering guidance upon request of the Administrator.
- L. Must be able to work and speak in a public setting.

Engineer Senior Minimum Qualifications:

- A. Licensed as Professional Engineer with the Minnesota Board of Architecture, Engineering, Land Surveying, Landscaping Architecture, Geoscience and Interior Design (AELSLAGID) or ability to obtain licensure through reciprocity.

Additional Requirements:

- A. Valid Driver's License
- B. Education/License Verification
- C. Ability to work with a Board
- D. Comfortable speaking in a public setting and able to explain basic project engineering concepts in a public meeting or hearing format.

Effective November 14, 2019

Red Lake Watershed District - Administrators Report

November 14, 2019

Red River Watershed Management Board – LeRoy and I attended the RRWMB meeting which was held at 9:30 am on November 19, 2019 at the Red Lake Watershed District office.

Judicial Ditch #72 and various Polk County Ditch Redetermination of Benefits – November 25th at 9:30 am, I attended a meeting at the Polk County Highway Department with Viewers Roger Beiswenger, Jerry Bennett, Rob Wagner and Polk County Staff Rich Sanders, Jody Beauchane and Nathan Smith to get an update on what tasks have to be completed to move forward in the redetermination of benefits for various public systems. It appears we have a path forward in coming up with a conclusion for a future public hearing.

Thanksgiving Holiday – Just a reminder that the office will be closed on Thursday and Friday for Thanksgiving.

Minnesota Association of Watershed District Annual Meeting – I will be leaving next Tuesday afternoon for the annual meeting. The Watershed District Administrators meeting will be held Wednesday followed by the from 9:00 am to 2:00 pm. The MAWD Board meeting will be held on the same day from 5:00 pm to 7:00 pm with all sessions starting Thursday morning and wrapping up with the Banquet on Friday night.